	Date
	Place
From	То
Dear Sir, Ref: Motor Policy No	
Covering	
You are therefore requested to m forward a copy of your endorsement direct to Him	hake the necessary note in your records and /Her/Them under advice to Me/Us.
Thanking you.	Yours Faithfully,
	DatePlace
From	То
Dear Sir, Sub: Insurance	
I/We hereby authorize you to e Myself/Ourselves as Hirer/Hirers of Vehicle N M/S premium of the same of Me/Us.	effect/renew Insurance yourself as owner and owith and debit the amount of the
You are also authorized to collect out of the instalments remitted to you by Me/U charges	t the premium paid by you in the first instance Is from time to time with interest, costs and
Thanking you.	Yours Faithfully,